



Phone : 044-2639 0041 / 2630 0982

JAYA ENGINEERING COLLEGE

(An ISO 9001 : 2000 CERTIFIED INSTITUTION)

(Approved by AICTE and Affiliated to Anna University)

C.T.H. Road, Prakash Nagar, Thiruninravur (Near Avadi), Chennai - 602 024,
Tamil Nadu, INDIA. E-mail : info@jec.ac.in Website : www.jec.ac.in



Internal Complaints Committee (ICC)

[Establishment and composition of the Internal Complaints Committee (ICC) strictly as per the UGC (Prevention, Prohibition and Redressal of sexual harassment of Women Employees and Students in HEIs) Regulations, 2016.]

In pursuance of the provisions of the University Grants Commission (UGC) (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2016, and the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Jaya Engineering College hereby constitutes the Internal Complaints Committee (ICC) to prevent, prohibit and redress complaints of sexual harassment within the institution.

Composition of the Internal Complaints Committee

The Internal Complaints Committee shall consist of the following members:

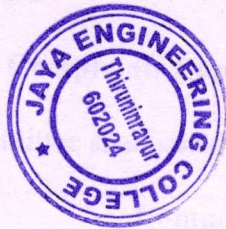
Sl. No.	Category	Composition as per UGC Regulations
1	Presiding Officer	A senior woman faculty member (not below the rank of Associate Professor/Reader in a college), nominated by the Management/Executive Authority.
2	Faculty Members	Two faculty members, preferably committed to the cause of women or having experience in social work or legal knowledge.
3	Non-Teaching Members	Two non-teaching employees, preferably committed to the cause of women or possessing experience in social work or legal matters.
4	Student Members	Three student representatives (only when the complaint involves students), representing Undergraduate, Postgraduate and Research Scholar levels, selected through a transparent procedure.
5	External Member	One member from a Non-Governmental Organization (NGO) or association committed to the cause of women, or a person familiar with issues relating to sexual harassment.

General Provisions

1. At least **50% of the members** of the Committee shall be **women**.
2. Senior administrative authorities such as the **Principal, Vice-Principal, Deans, Heads of Departments or other equivalent administrative officers shall not be members of the ICC**, so as to ensure its independence and autonomy.
3. The Committee shall function impartially and maintain strict confidentiality in all proceedings.
4. The ICC shall receive, inquire into and recommend appropriate action on complaints of sexual harassment received from women employees and students.
5. The Committee shall also organize awareness programmes, orientation sessions and gender sensitization activities for students and employees.
6. The Committee shall submit an Annual Report to the Management and other statutory authorities, wherever required.

Tenure

The members of the Internal Complaints Committee shall ordinarily hold office for a period of **three years**, unless otherwise specified by the Competent Authority or as per the applicable statutory provisions.




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THIRUNINRAVUR CHENNAI - 602 024



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(Approved by AICTE, New Delhi || Affiliated to Anna University, Chennai)
Accredited by NAAC & NBA (CSE & TEXTILE) / Recognized by UGC under section 2(f) & 12(b)
Thiruninravur, Chennai, Tamil Nadu, 602 024
Phone: 044-26300982 || Website: jec.ac.in || Email: info@jec.ac.in



Date: 13.07.2026

INTERNAL COMPLIANCE COMMITTEE (ICC)

Sl.No.	Name	Designation	Position in the Committee	Contact Number
1	Dr.R.Muthalagu	Professor	Chairperson	9841391234
2	Mrs.S.Sailaja	Assistant Professor	Convenor	9445696115
3	Mrs.C.Chandravathanam	Assistant Professor	Co-Convenor	8056108494
4	Mrs. K. Ramya	Advocate	Member	9500251721
5	Mrs.J.Revathy	Assistant Professor	Student	9344249271
6	Mrs. K.Deepa Lal	Non Teaching Faculty	Member	7448407267
7	Ms.R.Visali	Student	Student	7305505477
8	Ms.Jayashree	Student	Student	8883016701
9	Ms.D.Nithya	Student	Member	8056068491

The Internal Complaint Committee (ICC) is formed as per guidelines from AICTE approval process hand book for the academic year 2024-25 (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016)


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