



JAYA GROUP COLLEGES

CTH Road, Prakash Nagar, Thiruninravur, Chennai – 602 024

Ph: 044-26300982, 26390041, 28155531

Website: www.jayagc.org, E-mail: admission@jec.ac.in

APPLICATION FOR ADMISSION ACADEMIC YEAR 20 - 20

Application No: _____

Bank Details	
Transaction ID	_____
Transaction Date	_____
Payment Mode	<input type="checkbox"/> Card <input type="checkbox"/> Net Banking

Please affix
a passport
size
photograph

INSTRUCTION TO CANDIDATES:

Please fill all fields in BLOCK letters only

Personal

Name _____

Gender Male Female

Name of Father / Guardian _____

Occupation & Office _____

Address with Phone No. _____

Mother Tongue _____ Date of Birth _____

Place of Birth _____ Country of Citizenship _____

Blood Group _____ Marital Status: Single Married

Social Group (Please tick if applicable)

O.C. B.C. M.B.C. D.N.C. S.C. S.T. N.R.I.

Immigrant Non-Immigrant Dual Citizen Refugee Asylum Seeker

Present Address _____

Present Telephone No. (Home) _____ (Work) _____

E-mail ID _____

Permanent Address _____

Are you differently abled? (Please specify) _____

Personal Identification Marks 1. _____

2. _____

Admission Request

Desired year of admission: 20

Tick below the college where you wish to study

- Jaya Engineering College
- Srinivasa Institute of Engg. & Technology
- Jaya Institute of Technology
- Jaya Sakthi Engineering College
- Jaya College of Physiotherapy
- Jaya College of Hotel & Catering Management
- Jaya Polytechnic College
- National College of Pharmacy
- Ragas School of Nursing
- Jaya College of Arts & Science
- Jaya Arakkonam Arts & Science College
- Jaya College of Education
- Jaya College of Pharmacy
- Ragas Dental College & General Hospital

Parents Photo	
Father	Mother

Check below the programme for which you are applying:

- B.E B.Tech. B.P.T B.Pharm. B.A B.B.A B.Com Diploma in Nursing
 B.Sc B.C.A. D. Pharm. Polytechnic Diploma M.E. M.Tech.
 M.C.A. M.B.A. M.Sc. M.Com M. Pharm. B.Ed. B.D.S. M.Ed. M.P.T

What major / branch you wish to study? _____

Are you applying for hostel accommodation? Yes No

Are you applying for Transport facility? Yes No

Education

A. S.S.LC

List all schools you have attended (Secondary, Higher Secondary, Post-Secondary, Pre-Degree, Pre-University, Intermediate College and other foreign educational Institutions)

Attested Xerox copies of the Marksheet should be enclosed

Name of the Examination	Name of the Institution	Location	Year of Passing	Subjects	Marks Scored	Percentage % of Marks

B. Degree / Diploma

List all academic institutions you have attended since leaving secondary school, whether or not you received a degree.
(Attested Xerox Copy of Marksheet should be enclosed)

Name of the Examination	Name of the Institution	Location	Year of Passing	Subjects	Marks Scored	Percentage % of Marks

Experience

Please list any employment since secondary school / graduation / Post – graduation

Employer	Position	Duration / Dates	Full time / Part time / Summer

If your education and experience fail to account your activities during the last five year, please attach an expiation

Declaration By the Candidate

I _____ Son/Daughter _____

of hereby affirm that the particulars given in the application form are true, correct and complete. I further declare that should it be found otherwise, I will be liable to forfeit my seat and/or removal from the rolls of the institution at whatever stage I may be, besides making me liable for criminal prosecution. I am fully aware that, as per the direction of the Hon'ble Supreme Court of India and Tamil Nadu Prohibition of Ragging Act 1997, ragging is an offence and is banned in all Institutions and anyone indulging in ragging is liable to be punished.

Location:

Date:

Signature of the Applicant with Date

Declaration By the Parent / Guardian

I _____ Parent / Guardian _____ of

hereby declare that all the information given herein is true and correct. I stand guarantee for the good conduct of my ward during the course of his/her study and stay in the hostel. I authorize the institution to initiate disciplinary action against my ward for violation of any of the stipulated rules and regulations. I also promise to compensate the damage that may have been caused by my ward due to his/her conduct.

Location:

Date:

Signature of the Parent / Guardian with Date

Please submit this form along with following documents

- ❖ Transfer Certificate Original with (certified photocopies) - 5 copies
- ❖ Mark Lists Original with (certified photocopies) - 5 copies
- ❖ Degree / Diploma Certificate Original with (certified photocopies) - 5 copies
- ❖ Community Certificate, if applicable with (certified photocopies) - 5 copies
- ❖ Migration Certificate, if applicable with (certified photocopies) - 2 copies
- ❖ Physical Fitness Certificate - 2 copies
- ❖ Eligibility Certificate from the University (other state / Foreign students) if applicable or required - 3 copies
- ❖ Passport size photo - 5 copies
- ❖ Self-addressed Post card (or) Postal Cover - 3 Nos

Note: Downloaded “Certificates” from the web are not subjected to institutional security controls, and are therefore not recognized as certificates. These documents are considered to be “advising reports”.

Foreign Education Credentials:

Send records in the original language, along with an English translation that follows the format of original. English translation accompanying foreign-language credentials must be certified by a school / college official.

If examinations are not administered by the university until the final year of the degree programme, please provide an official letter from your college to verify this fact.

Application from Foreign Students:

Foreign applicants may expect the following correspondence:

- ❖ “acknowledgement” letter, soon after his/her application is received.
- ❖ “notice of missing items ” letter 10 to 15 days after his / her application is received
- ❖ “notice of admission”, letter if the review is favorable
- ❖ “visa eligibility” certificates

The Office of International Education (OIE) helps foreign students with living arrangements, visa issues, university procedures, financial issues and the adjustment of college life.

For Office Use Only

Verification of the particulars submitted	Tick (✓)
1. Mark sheet - 10th / 12th / Degree	
2. Transfer Certificate	
3. Community Certificate	
4. Ranking Order (Counseling Quota)	
5. Income Certificate	
6. First Graduation Certificate	
7. Declaration Certificate	