12/02/2021 Thyuninyavwi. enward serventury moder

From,

M-HARIHARAN, AP/ece, Jaya engineering college, Thiyuninyavwi.

To,

The principal, Jaya Engineering college, Thiruninravur.

Respected sir,

sub: Finanical support to attend the workshop.

I am requesting you to give financial support of Rg. 2001- for attending Two day on-line workshop on "Role of Deep Learning in Enterdisciplinary Research" [19-2-202] \$ 20-2-202].

HoD/€C€

Thanking you



Yours faithfully M-tterihan CM-HARIHARAN/AP Jece

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JAYA ENGINEERING COLLEGE PRINCIPAL JAYA ENGINEERING COLLEGE THRUNINRAVUR CHEINAL - 802 024

Mrs C.Chandravathanani - Alt

Department of Electronics and Instrumentation Engineering

Taya Engineering College.

l'inconstravur c

To

The Principal.

Jaya Engineering College.

Thirgo neavor-

Respected sir-

Sub: Requisition to provide figureial Support to attend workshop - Reg.

I kindly inform you that I am willing to anend three days online workshop from 15.07.2020 to 17.07.2020 conducting by Saranathan Engineering College on the topic of Latest Insuvative Techniques in Engineering, to this regard. I requestyon to provide financial support of Rs.500 as a registration registration registration fee for attending the same. Kindly do the needful.

Thanking you.

Januarded to Bioripal

Yours sincerely,

Mrs.C.Chandravathanam 'th'

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Mr R.Kasilingam

Assistant Professor

Department of Mechanical Engineering

Jaya Engineering College

To

The Principal

Jaya Engineering College

Ciruningyur



Sub: Requesting permission for attending workshop

Semmitted Principal/10

I am R.Kasilingam, working as Assistant Professor. Department of Mechanical Engineering, in our institution. I would like to inform that an unline webinar titled as "The K-omega Pamily of Turbulence Models" is going to held at SRM Institute of Science and Technology on 26/06/2020. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program. I will be highly obliged to you.

Thanking you

Yours Sincerely

forward to chames

Mr.S.Jeyan

Jaya Engineering College

The Principal

Jaya Engineering College

Respected Sir.

Requesting permission for attending webinar program

I am S.Jeyan, working as Assistant Professor, Department of Mechanical Engineering, in our institution. I would like to inform you that An online "Webinar on Lattice Boltzman CFD- An overview of Theory and Application" is going to held at SRM institute of Science and Technology on 29/07/2020. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program, i will be highly obliged to you.

Thanking you

KAINA

24/07/2020

Assistant Professor

Department of Mechanical Engineering

To

Timninrayur

Mr.K.Sakthivel

Assistant Professor

Department of Mechanical Engineering

Jaya Engineering College

To

The Principal

Jaya Engineering College

Tirunimayw

Respected Sir

Sub: Requesting permission for attending workshop

I am K.Sakthivel, working as Assistant Professor, Department of Mechanical Engineering, in our instituteon. I would like to inform that an online workshop titled as "Frontiers of Composite Materials is going to held at Chennai Institute of Technology on 30/09/2020. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program. I will be highly obliged to you.

Enhantitud to
Principal A

Yours Sincerely

25/09/2020

# JAYA ENGINEERING COLLEGE Thiruninravur, Chennai - 602024.

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14-06-2018

Mrs. R. Jagashree

Dept of MBA.

Jaya Engineering college,

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the Principal.

Jaya Engineesing College.

Thiruning and

Forwarded to the down,

Sir.

3ub: Requesting for Fund requirement to attend Seninas regards.

This is to inform you that I am going to afferd Seminal on "The Staff Regresher Course in Basic Econometrici. Hence I request you to provide remuneration to pay Seminar fees.

Thanking you

HOD-MBA. E. Frondhije Jorwanded to the



yours Sincerely ( Mrs. R. Jayashra)

HOD/DIRECTOR DEPARTMENT OF MADACISMENT STUDIES JAYA ENGINEER NO COLLEGE THURUNDIP ... 1802024

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# Request Letter 16-10-2020 Six. To Observators.

From

Ms.S.Pavithra, AP.

Dept of Textile technology,

Jaya Engineering College,

Thiruninrayur.

To

The Principal,

Jaya Engineering College,

Thiruninrayur.

Sir.

Sub: Requesting fund to attend Workshop - reg,

This is to inform you that I am going to attend webinar on "FIVE INVALUABLE LAWS OF GROWTH"on24-10-2020"conducted by INSTITUTE OF GLOBAL PROFESSIONALS. Hence I request you to provide remuneration to pay online webinar fees. Kindly do the needful.

Janousles to Pinished (respired) (respired)

Yours sincerely,

(S.Pavithra)

Thiruninravur, Chennai - 602024.

Date: 19-10-2020 200 No.

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Jornard Ho Charmon

From

G.Geetha,

AP/ CSE,

Jaya Engineering College,

Thiruninrayur.

To

The Principal,

Jaya Engineering College,

Thiruninrayur.

Sub: Financial Support to attend workshop - Reg.

Respected sir,

I am working as an Assistant Professor in department of Computer Science and Engineering. I am requesting you to give financial support of Rs.350 for attending three day workshop on "Oracle Data Analytics" from 21/12/2020 to 23/12/2020.

Thanking you,

Serikal & The Principal

Yours sincerely,

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Ms.K.Jayanthi

Assistant Professor

Department of Information Technology

Java Engineering College

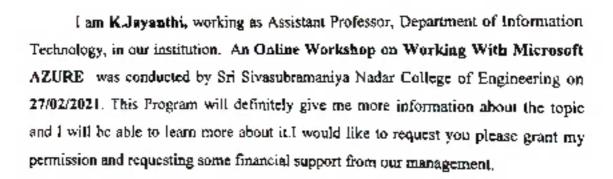
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The Principal

Jaya Engineering College

Tirunimavur

Respected Sir.



I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and gram my permission for attending the workshop. I will be highly obliged to you.

Thanking you

Forticarded to The
Principal
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Yours Sincerely

Klary

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Mrs.B.Veena,

Assistant Professor,

Dept of Civil Engineering,

Jaya Engineering College,

Thiruninrayur.

To

The Principal,

Jaya Engineering College,

Thiruninrayur.

Sir,

Sub: Requesting fund to attend the Webinar - reg,

This is to inform you that I am going to attend webinar on "INTERNATIONAL METRO PROJECT"-CONSTRUCTION METHODOLOGY-OVERVIEW on 26-06-2019 conducted by SRI VENKATESHWARA INSTITUTE OF SCIENCE AND TECHNOLOGY. Hence I request you to provide remuneration to pay online webinar fees. Kindly do the needful.

Thanking you man

(B.VEENA)

Yours singerely

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Mr.B.K.Santhosh

Department of Electronics and Communication Engg

Jaya Engineering College,

Thiruninrayur.

To

The Principal,

Jaya Engineering College,

Thiruninravur.

Respected sir,

Sub: Requisition to provide financial Support to attend workshop - Reg.

I kindly inform you that I am willing to attend three Days Online Workshop on "Education 4.0" from 28.04.2020 to 30.04.2020 organizing by Atharva College of Engineering . In this regard , I request you to provide financial support for the registration fee of the event. Kindly do the needful.

Thanking you,

Yours sincerely,

22.04.2020 ST

Mr.B.K.Santhosh

(HOD /ECE)



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THIRUNINRAVUR CHENNAL - 602 024

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Mr.J. Saravanan, ASP

Department of Electronics and Insuramentation Engineering

Jaya Engineering College.

Terrominas or a

Tα

The Principal.

Jaya Engineering College.

Theraningsyur.

Respected sir.

Sub: Requisition to provide financial Support to attend Conference - Reg.

I wish to inform you that my paper has been selected for the paper presentation in **National Conference** no **Power and Energy Nystems** at Status Engineering College on 16.03 2120. I kindly request you to provide the financial support of Rs 500 for attending the conference. Kindly do the needful.

Thanking you.

Yours sincerely.

Mr.J.Sarayanan, A5P

Date: 26 2 2018	500/No.
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Fram Mr.M Santhanam Assistant Professor Department of Mechanical Engineering. Jaya Engineering College

To The Principal Jaya Engineering College Tiruntorayur



Sub: Requesting permission for attending workshop

I am M.Santhanam, working as Assistant Professor, Department of Mechanical Engineering, in our institution. I would like to inform that an one day program titled as "Workshop on Geometric Dimensioning & Tolerance (GD & T)" is going to held at i3 Design Technologies Pvt. Ltd. Avadi on 15/06/2019. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program. I will be highly obliged to you.

Thanking you

Lowers to the Principal

12/06/2019

Mrs.\$ Kuzhali

Assistant Professor

Department of Mechanical Engineering

Jaya Engineering College

To

The Principal

Jaya Engineering College

Tiruningayur



Sub: Requesting permission for attending online webinar

Summer pull

I am S.Kuzhali, working as Assistant Professor, Department of Mechanical Engineering, in our institution. I would like to inform that an online program titled as "Webinar on Manufacturing Industry Next" is going to held at Savertha Engineering College on 27/05/2020. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program. I will be highly obliged to you.

Thanking you

Yours Sincerely

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Mr.K.B.PandiMurugan,

Dept of MBA,

Jaya Engineering College,

Thiruninrayur.

To

The Principal,

Jaya Engineering College,

Thiruninrayur.

Sir.

Sub: Requesting for fund requirement to attend Guest Lecture regards,

This is to inform you that I am going to attend Guest Lecture on "Job Skills and Competencies: Need for a Carrer in HRon "26-08-2019" conducted by Nazareth College of arts and science". Hence I request you to provide remuneration to pay guest lecture fees. Kindly do the needful.

Thanking you

Forwarded to the chairmany Scare tarry k.B. 2006

Yours sincerely,

(Mr.K.B.PandiMurugan)

Francisco to real property to real

HOD/DIRECTOR
DEPARTMENT OF MAKAGEMENT STUDIES
JAYA SHIGHRERING COLLEGE
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Mr. R. Ramani,
Dept of Textile technology.
Jaya Engineering college
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TO

The principal,
Jaya Engineering college,
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Sin,

Sub: Requesting for fund requirement to attend

This is to Inform you that I am going to attend conference on "AST-TANSCON-19" as on attend conference on "AST-TANSCON-19" as on 8-8-19 to 11-8-19 conducted by Nellai-2019 Hence i securest you to Provide stegist-ration there is attend the conference, Kindly do the headful.

Thanking you.

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8/3/2019,
Thiruning gruen.

From,

M-HARIHARAN,
A.P/ECE,
Jaya Engineering college,
Thiruningavwi

10,

24

The principal, Daya Engineering college, Thiruningayum.

Respected sir,

sub:- Financial support to attend the National conference - Reg.,

gam requesting you to give financial support of Rs. 400/- for attending one day national conference on " Recent Advancements in communication, glectronics and signal processing "[15-3-2019].

Thanking you

91.N~ Hop/Ece



Yours faithfully, M-Hariham [M-HARIHARAN/AP/ECE]

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Department of Electronic, and Institution Lagueer re-

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Respected sir.

Sub: Requisition to sanction the amount to attend workshop. Reg.

Ekendly inform you that I am willing to attend three days, workshop from 10.04,2019 to 12.04,2019 on Finhedded Systems with machine Learningst St. Joseph's Institute of Technology. In this regard, I requestyou to sanction the amount of Rs.400, for extending the workshop. Kindly do the needful.

Thanking you.

Yours sincerely,

Mrs.P.Indira Priyadarsini, AP

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20/07/2018

From

Mr.M. Karunakaran

Assistant Professor

Department of Mechanical Engineering

Jaya Engineering College

To

The Principal

Jaya Engineering College

Tiruningayur



Sub: Requesting permission for attending workshop

I am M.Karunakaran, working as Assistant Professor. Department of Mechanical Engineering, in our institution. I would like to inform that an one day program titled as "Workshop on Clutch Assembly through CREO 5.0" is going to held at i3 Design Technologies Pvt. Ltd. Avadi on 24/07/2018 This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program, I will be highly obliged to you.

Thanking you

Harman 30th

forward to Principal.

Yours Sincerely

15/03/2019

Chairman Siv

From

Mr.S.Jeyan

Assistant Professor

Department of Mechanical Engineering

Jaya Engineering College

To

The Principal

Jaya Engineering College

Druninrayur

Respected Sir.

Sub: Requesting permission for attending Conference

I am S.Jeyan, working as Assistant Professor. Department of Mechanical Engineering, in our institution. I would like to inform that an International Conference on Recent development in Mechanical Engineering ICRDME - 2019 is going to held at S.A Engineering College on 21-03-2019 to 22-03-2019. This Program will definitely give me more information about the several research topics and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my tener and grant my permission for attending the program, I will be highly obliged to you.

Thanking you

Sound on the Principal

Yours Sincerely

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From

Dr.E.Anandhara 3,

Dept of MBA.

Jaya Engineering College,

Thiruninrayur.

To

The Principal,

Jaya Engineering College,

Thiruninrayur.

Sir.

Sub: Requesting for fund requirement to attend Seminar regards,

This is to inform you that I am going to attend Seminar on "Employee Engagement Skillon "20-06-2018" conducted by Sindhu College of Arts and Science". Hence I request you to provide remuneration to pay seminar fees. Kindly do the needful.

Thanking you

forward to the

Forwarded to he chained secretary,

Yours sincerely.

HOD/DIRECTOR DEPARTMENT OF MANAGEMENT STUDIES JAYA ENCINEERING COLLEGE THRUNINRAY-IR-602024

Thiruninravur, Chennai - 602024.

Date: 15, 06, 2018

300/-

So.

Received from the above College a sum of Rs.

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Dr. f. - Anandkaraja

Signature - + +

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INVA EXCIPACIONE

Accountant

MH. L. Nagwajan. Dept of Textile Technology, Jaya Engineving College, Thoruninarwi.

16 Cheunnish

To

The porincipal, Jaya Engineering College, Thuruningay wr.

Sub: Requesting for fund Haquinement to attend Sist. Mosikshop stegards,

This 18 to Inform you that i am going to attend Workshop on "Recent thends in CAD design" as on 8-10-2018 conducted by CADD school. Hence i reavest you to Provide remuneration to Pay attending fees. Kindly do the Needful.

Thanking you,

Your's Sincerely.

and the second s	vur, Chennai - 602024	
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Date: 13/11/2018

A.Subbiah.

Assistant professor,

CSE.

Jaya Engineering College,

Thiruninrayur.

To.

The principal,

Jaya Engineering College.

Thiruninrayur.

Yerward to chairmen

### Respected Sir,

I am working as an assistant professor in department of Computer Science and Engineering. I like to participate in workshop on "Human Computer Interaction" from 14/11/2018 to 15/11/2018. So I request you to give permission to attend the workshop and consider the days as on duty.

Thanking you,

Yours faithfully.

SUBBIAH

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From

Mrs.C.Poonguzhali

Department of Electronics and Communication Engg

Jaya Engineering College,

Thiruninravur.

То

The Principal,

Thiruninravur.

Jaya Engineering College,

Respected sir,

Sub: Requisition to provide financial Support to National Conference - Reg.

I kindly inform you that I am willing to attend national conference on VLSI, Image Processing and Networking on 24.03.2018 organizing by Indira Institute of Technology. In this regard, I request you to provide financial support for the registration fee of the event. Kindly do the needful.

Thanking you,

Yours sincerely,

Mrs.C.Poonguzhali



Thiruninravur, Chenna Date: 20.03.2018 ₹ 400	No.
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Mr.J. Saravanan, ASP

Department of Electronics and Instrumentation Engineering

Jaya Engineering College,

Thiruninrayur.

To

The Principal.

Jaya Engineering College.

Thiruninrayur.

Respected sir.

Sub: Requisition to provide financial Support to attend Conference - Reg.

I wish to inform you that my paper has been selected for the paper presentation in National Conference on Power and Energy Systems at Sriram Engineering College on 10.03.2020. I kindly request you to provide the financial support of Rs.500 for attending the conference. Kindly do the needful.

Thanking you.

Yours sincerely.

Mr.J.Saravanan, ASP

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From

Mr.R. Kasilingam

Assistant Professor

Department of Mechanical Engineering

Jaya Engineering College

To

The Principal

Jaya Engineering College

Tiruminrayur

Respected Sir

Requesting permission for attending workshop

I am R.Kasilingam, working as Assistant Professor, Department of Mechanical Engineering, in our institution. I would like to inform that an one day program titled as "Workshop on Innovative Methods in Teaching Engineering Graphics" is going to held at Vel Tech Dr.R.R & Dr.S.R University on 09/09/2017. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program. I will be highly obliged to you.

Thanking you

Rose Transpel.

Yours Sincerely

From.

Mr.K.Ganesan

Assistant Professor

Department of Mechanical Engineering

Jaya Engineering College

Te

The Principal

Jaya Engineering College

Tiruningayur

Respected Sir

Sub: Requesting permission for attending technical seminar

I am K.Ganesan, working as Assistant Professor, Department of Mechanical Engineering, in our institution. I would like to inform that a program titled as "Technical seminar on recent trends in Additive Manufacturing of Tissues and Organs" is going to held at GRT Institute of Engineering and Technology on 26-04-2018 to 27-04-2018. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program, I will be highly obliged to you.

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Yours Sincerely

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Mrs. f. Sarumafli

Dept of MBA,

Jaya Inginesing College.

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The Principal.

Jaya Ingineering college.

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Sir

Sus: Requestira for fond requirement to

This is to inform you that I am going afferd tust Lecture On Homor Resource Development practices: Contemporary Expections On 20.06.17 Conducted by St. Poler's College. Hence I requisition to pay quest Lecture you to provide remuneration to pay quest Lecture fees. Kindly do the needy will.

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G. Garandhi.

HODIDIRECTOR
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Date: 14.06.2019

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D. Vyaya Kumar,
Dept of Textile technology,
Jaya Inginewing College,
Thuruninhavwi.

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To

The principal, Jaya Enginering College, Thirminaver.

Sig,

Sub: Requesting for fund requirement to attend webinar oregards,

This is to inform you that I am going to attend Webinar on "language learning seven steps on Critical & Creative thinking" as on 24-10-17 on Critical & Creative thinking "as on 24-10-17 conducted by Pearson. Hence I request you to conducted by Pearson. Hence I request you to provide financial support to pay webman fees. Provide financial support to pay webman fees.

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For JAYA ENGINEERING COLLEGE Tulkarised Signatory

A. Manimaran,

Assistant professor.

CSE,

Jaya Engineering College.

Thatenineavur

To,

The principal,

Jaya Engineering College,

I haroniaray or.

Date: 15/03/2018 on Si

Respected Sir.

I am working as an assistant professor in department of Computer Science and Engineering. I aixe to participate in workshop on "Green Computing" from 20/03/2018 to 25/03/2018. So I request you to give permission to attend the workshop and consider the days as on duty.

Thanking you.

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Yours faithfully

MANIMARAN

Date: [5/3/18 Thirt	T 4-00/- No.
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	JAYA ENGINEERING COLLEGE

Mr.T.Parumayuru

Amount Professor

Department of Mechanical Engineering

Jaya Engineering College

To The Principal Jaya Engineering College Tiruninmyur

Respected Sir

Sub: Requesting permission for attending workshop

I am T.Paramaguru, working as Assistant Professor, Department of Mechanical Engineering, in our institution. I would like to inform that an one day program titled as "Workshop on 3D Printing" is going to held at CADD School, Avadi on 24/06/2016. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program, I Postwared to provipedimenting you

T. Paramagurus)

Journal XC Josephores Col

From
Mr.S.M.Murugesan
Assistant Professor
Department of Mechanical Engineering
Jaya Engineering College

To
The Principal
Jaya Engineering College
Tiruninravur

Respected Sir

Sub: Requesting permission for attending workshop

I am S.M.Murugesan, working as Assistant Professor, Department of Mechanical Engineering, in our institution. I would like to inform that a program titled as "Workshop on Computer Aided Drafting AUTOCAD Software Training Program" is going to be held at Sri Venkateswara Engineering college on 28/12/2016 to 30/12/2016. This Program will definitely give me more information about the topic and I will be able to learn more about it. I would like to request you please grant me permission for attending the program and requesting some financial support from our management.

I believe through this program I will be able to explore myself more in this field. Kindly, accept my letter and grant my permission for attending the program. I will be highly obliged to you.

Thanking you

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Yours Sincerely

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R. Cerous

From

Mo. Mohan Raj. R.

Dept of MBA,

Jaya Engineering College,

Thinwathra vw.,

To

the principal,

Jaya Engineering College,

Thousimanu,

Sir.

Sub: Requesting for fund orequirement to attend worshop negards.

This is to inform you that I am going to attend workshop on " universal Human values" on 15 | NOV 10016 Conducted by Nanda and and Science College. Hence, I sequest you to provided memuneration to pay workshop fees. Kindly do the needfull.

Forwarded to the proncepted Thanking You Forwarded to the

chairman Secretary.

HODIDIRECTOR DEPARTMENT OF MANAGEMENT STUDIES JAYA SNOWEEPING COLLEGE THRUMINICATUR-502024

yours Sincerely, R. France Ray R. Mohan Ray.

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Mr. Vyay adhithya.
Dept of Textile Technology.
Jaya Engineoning College.
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To

The Polincipal,

Jaya Engineering College,

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Sub: Requesting for fund requirement to affend seminar regards,

This is to inform you that I am going to a Herd seminar on "financial market listles & Bharacthi conducted by Bharacthi challenger" on 9-10-2016 conducted by Bharacthi challenger of 9-10-2016 conducted by Bharacth

Thanking you thouse of the series of the ser

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R. Inforised Signation &

FOR JAYA ENGINEERING COLL

Mr.U.GUNASEELAN,

AP/ MCA,

Jaya Engineering College,

Thiruninravur.

To

The Principal,

Jaya Engineering College,

Thiruninravur.

Sub: Requisition of Financial Support to attend workshop - Reg.

Respected sir,

I am requesting you to give financial support of Rs.400 for attending national level one day awareness workshop on "Advanced topics in Signal processing, RF & wireless communication" from 13/06/2016 to 15/06/2016. Kindly do the needful.

forwarded to Principal Thanking you,

Sever model

Yours sincerely,

Mr.U.GUNASEELAN

YA ENGINEERING COLLE

N

Ms.S.KANMANI,

AP/ MCA,

Jaya Engineering College,

Thiruninravur.

To

The Principal,

Jaya Engineering College,

Thiruninrayur.

Sub: Requisition of Financial Support to attend workshop - Reg.

Respected sir,

I am requesting you to give financial support of Rs.400 for attending national level one day awareness workshop on "Antenna Design and Measurement techniques" from01/12/2016 to 03/12/2016. Kindly do the needful.

de

Yours sincerely,

MOSKANMAN

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forwarded to Principal Thanking you,

Thiruninravur, Chennai - 602024.

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	JAYA ENGINEERING COLLEGE  Thiruninravur, Chennai - 602024.  Date: 08.06.2016 7400  No.
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Date: 06/02/2017

From

M.Suresh,

Assistant professor,

CSE,

Jaya Engineering College.

Thiruninravur.

To,

The principal.

Jaya Engineering College,

Thiruninrayur.

forman for charman

### Respected Sir,

I am working as an assistant professor in department of Computer Science and Engineering. I like to participate in workshop on "Computational Intelligence in Wireless Sensor Networks" from 08/02/2017 to 10/02/2017. So I request you to give permission to attend the workshop and consider the days as on duty.

Thanking you,

SURESH

Yours faithfully,

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V.Umarani,

Assistant professor.

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The principal.

Jaya Engineering College,

Thirumprayur.

Yoursand to chairman

Respected Sir.

I am working as an assistant professor in department of Computer Science and Engineering 1 like to participate in workshop on "Computational Intelligence in Wireless Sensor Networks" from 08/02/2017 to 10:02/2017. So I request you to give permission to attend the workshop and consider the days as on duty.

Thanking you.

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Yours faithfully.

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