



JAYA ENGINEERING COLLEGE

TRAINING AND PLACEMENT DEPARTMENT

Ref No: P&T / 2016-17 /25

Wednesday, February 8, 2017

PLACEMENT CIRCULAR

The Placement Department, Pleased to inform you that **M/s. COVENANT CONSULTANTS** Conducting Pooled Campus Recruitment for 2017 MBA batch students at our college.

Eligibility Criteria: 2017 Batch Students – MBA – HR

Date & Venue: Friday 17/02/17 at 9.30 Am @ Foss Lab, CSE Block, Jaya Engg College

Interview Process: Presentation About Company & GD & Personal Interview

- Job Location: One Indiabulls Park, Ambattur Industrial Estate, Chennai 53
- Day Shift (9:30am to 6:30pm) / • 5 Day working. / • Permanent Role / Website: <http://covenantindia.net>
- CTC : 1.8 Lakhs + Incentives / Locations : India : Singapore : UAE : United Kingdom

"Fastest Growing Recruitment Company in India accredited by ERA"2016

Instructions to Students:

We look for Recruitment aspirants with the following skills :

- **Business Acumen** - This encompasses the knowledge one has about the Recruitment World and how he can hone his skills to perfectly be a part of this global jigzaw.
- **Communication Skills** - Verbal/ Written/ Understanding and Listening/ Reading .
- **Interpersonal Skills** - It is a skill that helps you have an edge in the HR space since the core of these skills are effective communication and interaction. Good interpersonal skills allow you to participate effectively as a member of a team, satisfy customers & clients expectations, negotiation, make decision etc.
- **Critical Thinking Skills** - Ability to solve problems and make decisions.
- **Personal Development** - Having the right attitude towards work and the organization you work for. A penchant and inclination to learn and grow.
- **Presentation skills** - Presenting the information clearly and effectively.
- **Research & Information Gathering skills** - Data gathered from Primary and Secondary sources being put to use.
- **Basic Computer handling Skill** - Word, Excel, Powerpoint & Emailing Ettiquitte.

Note: Candidates needs to Carry: Three Updates Resume & 5 Passport Photos Mandatory for all

Thanks with Regards

Head T & P