

JAYA ENGINEERING COLLEGE,

Thiruninravur-602 024

01.07.2013

NOTIFICATION

As per clause 6.3 of the University Grants Commission's Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009, The Principal, Jaya Engineering College has been pleased to constitute following Committees:

Anti- Ragging Committee

Sl. No.	Name	Position (Chairman/ Member)	Professional Designation	Telephone numbers	E-mail	Address
1	Prof. Dr.Krishnan Vijayaraghavan	Chairman	Principal	9444512418	principal@jec.ac.in	A-10, Raaga Apartments, 6 th Avenue, Ashok Nagar, Chennai-83.
2	Mr.Gladson Jose	Member	Police Inspector	9840901972	gladsonjose1971@gmail.com	T-11 Police station, Thiruninravur 602024
3	Mr.Prabhu	Member	Revenue / Taluk / Civil / Officers	9941516649	prabhutnr@gmail.com	Panchyath office, Near pandian rice mill, Thiruninravur
4	Dr.A.Marasussi	Member	Official of NGO	9952762769	iseedonline@gmail.com	87, Indara nagar Marakanam Road Thindivanam 604001
5	Dr. M.S.Dhanarajan	Member	Representatives of parents	9443394235	mallidhanagila@yahoo.com	4/150, Balaji Nagar, 1 st Street, Thiruninravur, Chennai – 602 024
6	M. Suresh	Member	Representatives of Students	9941866428	suresh10.12.1992@gmail.com	42/3, New no – 31, GNG Street, Varadharajapuram, Ambattur, Chennai - 53

7	T.T. Harish	Member	Representatives of Students category	8056040509	tt.harish@gmail.com	No-1, 3 rd Street, Sathyavathy Nagar, Chennai - 50
8	T. Senthil Kumar	Member	Representatives Non-Teaching	9176993738	sendilt@gmail.com	3/11, Radian House, Anna Nagar west Extn, Chennai - 101

(ii). Anti-Ragging Squad

Sl. No.	Name	Position (Chairman/Member)	Professional Designation	Telephone numbers	E-mail	Address
1	Prof. Dr.Krishnan Vijayaraghavan	Chairman	Principal	9444512418	principal@jec.ac.in	A-10, Raaga Apartments, 6 th Avenue, Ashok Nagar, Chennai-83.
2	Dr. E. Kaliappan	Member	HOD / EEE	9940539905	ekn.eee@gmail.com	No-17, Ambikapuram, 2 nd Cross Street, Thiruninravur – 602 024
3	Prof. G. Kalarani	Member	HOD / EIE	9444436281	kalaaravindnithish@yahoo.co.in	28, V Cross Street, Prakash Nagar, Thiruninravur
4	Dr. J. Jebamalar Tamil Selvi	Member	Prof / MCA	9445633894	jjebamalar@gmail.com	No.10/27, Thirunagar, 1 st Street, Tiruvottiyur, Chennai-19.
5	Mrs. M. Sujatha	Member	Asst. Prof. / ECE	9790905533	sujathamanocharan7@gmail.com	47/3, Three star Apts, 25 th St, Korattur, Chennai
6	Mr. Rajendran	Member	Asst. Prof. / Mech	9551329915	r9551329915@gmail.com	430.21, Nethaji St, GKM Colony, Chennai - 82
7	Mr. S. Veerakumar	Member	Asso. Prof. / IT	9840031889	veerakumar.it@jec.ac.in	VK Nagar, Thiruninravur – 602 024

8	Mr. T. Bhaskar	Member	Non-Teaching Faculty	7299619648	bhaskar58@gmail.com	Saraswathi Nagar, Tiruttani - 631211
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Copy to the following for information and necessary action:

1. The members concerned.
2. The Heads of the Departments
3. The Chairman, Anti-Ragging Squad

Functions of the Anti-Ragging Committee

1. As per Clause 6.3(b) of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, it shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
2. To take administrative action in the event of ragging as per Clause 9.1(a) and (b) of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

Functions of Anti-Ragging Squad

As per Clause 6.3 (c), (d) and (e) the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 the following shall be the functions of Anti-Ragging Squad –

- (a) To maintain vigil, oversight, undertake patrolling functions and to remain mobile, alert and active at all times in the Institute.
- (b) To make surprise raids in the concerned hostels and other vulnerable places where students generally visit and where either the incidents of ragging have occurred or which are potentially prone to ragging.
- (c) To conduct an on-the-spot enquiry into any incident of ragging referred to it by the Principal, Jaya Engineering College or any member of the faculty or any-member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be.
- (d) To submit enquiry report along with recommendations to the Anti-Ragging Committee for action under Clause 9.1(a) of the UGC Regulations.

The Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

The procedure for handling issues of ragging will be as follows

- (i) The information on ragging can be received in the following manner:
 - (a) Through the notified contact details of Chairman of Anti-Ragging Squad, Control Room and national help-line number on ragging for necessary relief in terms of the provisions of the UGC Regulations.
 - (b) Through any other member of the Institute.
 - (c) From any external source.
 - (d) Through the Anti-Ragging Squad of SEC.
- (ii) In the event of receipt of information of ragging by any of the officers mentioned at (i) above, he/she will promptly alert/inform the Chairman of the Anti-Ragging Squad of the Institute or any of its members. The activity shall be completed, at the most, within one hour of receipt of this information.

(iii) The Anti-Ragging Squad of the Institute shall promptly conduct a preliminary on the spot enquiry and collect details of the incident as available *prima facie*. The preliminary investigation/details of the incident shall be immediately brought to the notice of the Principal, Jaya Engineering College by Anti-Ragging Squad of the Institute. The activity shall be completed, at the most, within twelve hours of receipt of information.

(iv) The Principal, Jaya Engineering College, on receipt of preliminary report on ragging, shall, in terms of provisions contained at Clause 7.0 of the UGC Regulations, determine as to whether, *prima facie*, FIR needs to be lodged and shall order accordingly.

(v) The Anti-Ragging Squad of the Institute shall promptly conduct enquiry into the incident as per provisions laid down in Clause 6.3(e) of the UGC Regulations.

(vi) The Anti-Ragging Squad of the Institute shall complete the enquiry and submit its report along with recommendations to the Principal, Jaya Engineering College and Chairman of the Anti-Ragging Committee of the Institute within six days of the incident.

(vii) Thereafter, the said report and recommendations shall be considered by the Anti-Ragging Committee for deciding the punishment on the erring students in terms of provisions contained at Clause 9.1 of the UGC Regulations.

In terms of provisions contained in the UGC Regulations, the Anti-Ragging Committee of the Institute, headed by the The Principal, Sakthi Engineering College is the only body empowered to impose punishment on the erring students found indulged in ragging. Procedure for handling cases of ragging shall be brought to the notice of all concerned. A brief activity chart of above is given below.

**ACTIVITIES AFTER
RAGGING IS NOTICED
BY AN INDIVIDUAL**

	Time for first information	By
Action		
1.	Chairman of the anti-Ragging Squad, Jaya Engineering College	Within One (01) Hour
2.	On the Spot Preliminary Enquiry by Anti-Ragging Squad of Jaya Engineering College	Concerned individual
3.	Decision regarding filing of FIR	Within Twelve (12) Hours
4.	Detailed Enquiry and Submission of Report to the Principal, Jaya Engineering College	Anti-Ragging Squad
5.	Imposition of Penalty	Within Twenty Four (24) Hours
		Principal, Jaya Engineering College
		Anti-Ragging Squad
		Within Six (06) Days of incident
		Anti-Ragging Committee (ARC)
		Within Seven (07) Days of incident

Annexure – I

What Constitutes Ragging: Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse , homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post public insults which would also include deriving perverted pleasure vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self- confidence of a fresher or any other student
- j. With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Annexure -II

Administrative action in the event of ragging

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or International meet, tournament, youth festival, etc.
6. Suspension/Expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for period ranging from one to four semesters.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period

Annexure-III

PENALTIES: The following are the penalties that may be imposed on a student.

MINOR PENALTIES

1. Oral/Written Warning
2. Fine
3. Suspension from the class for a week

MAJOR PENALTIES

1. Fine
2. Suspending from class for one month/semester.
3. Prevention from appearing University Exams.
4. Prevention form T& P facilities.
5. Suspension from Hostel
6. Rustication from college.

Annexure – IV

AFFIDAVIT BY THE STUDENT

I, _____ D/o Mr./Mrs./Ms. _____

- 1) having been admitted to **Jaya Engineering College, Thiruninravur and its Hostel** have received a copy of AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the regulations.
 - b) I will not participate in or abet or propagate through any act of commission or commission that may be constituted as ragging under clause 3 of the regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according To clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Thiruninravur on this the _____ (day) of _____ (month), _____ (year)

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

Annexure – V

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms _____ father / mother/guardian of _____,

- 1) having been admitted to **Jaya Engineering College, Thiruniravur and its Hostel**, have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my word is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of ____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of month, (year) after reading the contents of this affidavit.

OATH COMMISSIONER